

NORTHEASTERN ARIZONA
INNOVATIVE WORKFORCE
SOLUTIONS

Navajo • Apache • Gila Counties

Workforce Development Board Meeting Minutes
November 5, 2015

Chairperson Don Berry calls the meeting to order at 9:15am

Roll Call by Executive Director: Susan Tegmeyer - Jeri Byrne – Debrah Osborne – Steve Williams – John Sorensen – Paul Watson – Gary Moore – Susan Tegmeyer – Don Berry – Stephanie Goodman – Liz Flake – Steve North – Von Stradling – Ben Smith – Rickey Jackson – Connie Kakavas – Peggy Belknap – Al James – Cliff Potts – Christina Throop – Jen Smale – Andrea Harings – Susan Newby – Malissa Buzan – Charlie Chacon

Executive Director (A quorum is present)

Chairperson calls for a motion to approve the August 27, 2015 Workforce Development Board Meeting Minutes. Motion - Peggy Belknap; Second - John Sorensen; Vote – Unanimous; Motion Carried

Chairperson reports that Susan sent out via e-mail proposed term limits and received no feedback from board members. He also reported that all board members have a signature page of the By-Laws to sign and reminded members that By-Laws were approved at August 27, 2015 planning session board meeting.

Chairperson reports that the terms of all board members are to be divided as follows: one-third 1/3 of the original members shall be appointed for a term of two (2) years, one-third 1/3 for a term of three (3) years, and one-third 1/3 for a four (4) year term. The Executive Director created a proposal of term limits for current board members, a copy of which is attached hereto.

Chairperson calls for a motion to approve the term limits as proposed. Motion – Jeri Byrn; 2nd – Debbie Osborne; Vote – Unanimous; Motion Carried.

Executive Director reports on Workforce Staff activities in the prior quarter - Executive Director's Report Attached Hereto

Paul Watson reports on sector strategies – Focus is on replacing the jobs that have been lost due to closures/layoffs to maintain/grow the economy of the area. We are one of two potential sites for the egg farm but it is contingent upon Apache Railway remaining operational. There are proposals on the table for the egg farm to be a participant in the railway, which would lead to an investment of \$2.5M and 250 direct employees. Forestry industry is currently the prime sector in the area with economic development potential/opportunities. Broadband issues continue to plague the area.

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Chairperson calls for discussion on moving forward on the process to fully execute a Memorandum of Understanding which includes the elements described in the One-Stop System Delivery between Workforce Development Board and each partner agency and fully executed Resource Sharing Agreement outlining operating costs of each partner. Board provided with a draft of the MOU to review with the understanding that the vote today is not to approve said draft, but just to approve moving forward in the process toward a fully executed MOU and resource sharing agreement. The plan is to come back to the Board in January, 2016 with a fully-executed MOU for approval.

Chairperson calls for a vote to approve moving forward on the process to fully execute the MOU for the One-Stop. Motion – John Sorensen; Second – Connie Kakavas; Vote – Unanimous; motion carried.

Chairperson calls for discussion - Charlene Chacon reports that there has been no pickup in Globe or Payson offices as a result of the Rapid Responses/Layoffs. Offices are fully staffed.

Vocational Rehabilitation Report – Debbie Osborn reports that she made a visit to the Comprehensive One-Stop with the State EO Officer to evaluate the handicap-accessible area that is provided to people who come to the One-Stop for services. Improvements have been made to area and equipment to bring the area into full compliance, making the area accessible to those with various disabilities and reminded the board that the Vocational Rehabilitation Committee of this Board is meeting November 17th at 10am.

Adult Education/Literacy Report – Rickey Jackson reports on number of students served and pass/fail rates of the old and new GED exams. His report, which includes the Student Data and Arizona Career Pathways System Definition is attached hereto

Peggy Belknap requests that any person scheduled to make a report to the board provide the board with a written report.

Committee List was provided to board – Susan Newby will be the Staff Liaison for all committees and begin scheduling committee meetings for 2016.

Chairperson makes a call to the public – No public present.

Next meeting - January 28, 2015 in Show Low – Location TBD – Skype will be available for board members who are unable to travel

Chairperson calls for a motion to adjourn the meeting. Motion – Liz Flake; 2nd – Jeri Byrne; Vote – unanimous; motion carried – meeting adjourned at 10:45am

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